



Mira Loma High School Parent Organizations



MLHS IBPO Meeting Minutes June 17 2020 | Zoom 6:30pm

Attendance:

IB PO Board Members

President: Sandra Caraway
Vice President: Hilary McLean
Secretary: Jennifer Z Lewis
Treasurer: Tanya Marguerite
VP Development: Christan Chittenden

Committee Chairs:

Hoods & Chords: Jessica Cheong

Staff & faculty:

IBMYP coordinator: Dave Mathews
Controller: Saundra Esparza

1. **Sandra Caraway calls meeting to order at 6:31 pm**
2. **Review / Approve April meeting minutes**
 - a. Motion made to approve May 2020 meeting minutes by Hilary McLean, seconded by Christan Chittenden. Motion approved.
3. **Presidents Report – Sandra Caraway**
 - a. IBPO donated asset discussion. Conclusion was that a stamp / sticker shall be made that says something like “Donated by MLHS IBPO” to be used on future purchases.
4. **IBMYP & IB Diploma Coordinator’s Report – Dave Mathews**
 - a. Rochelle and Dave are working on new registration system that can be done from home. They are hoping that payment can be done online in the future as well.
5. **Treasurer’s Report – Tanya Marguerite**
 - a. Current balance approx. \$42,300
6. **Vice President Development – Christan Chittenden**
 - a. Paul from MLHS Boosters reached out to coordinate an incoming freshman sign / packet project to be delivered to all incoming freshman as a welcome and to give info about Booster, clubs, sports, IBPO and the school in general.
7. **Committee Reports**
 - Webpage: It is moving forward
8. **New Business**
 - a. Motion made by to approve the MLHS IBPO board for the 2020/2021 school year as follows by Hilary McLean, seconded by Jennifer Z Lewis. Motion approved.
 - i. Co-presidents: Sandra Caraway and Christan Chittenden
 - ii. Vice President: Hilary McLean
 - iii. Co-VP of Development: Sandra Caraway and Christan Chittenden
 - iv. Secretary Jennifer Z Lewis
 - b. Gordan Egan will be voted in as the next treasurer at the next if he can attend.

Next meeting July 8, 2020 6:30pm on ZOOM | Meeting adjourned at 7:22 pm